

Privacy Statement for I Supplier Portal (ISP)

Our promise to you

The I Supplier Portal (ISP) is operated by Sainsbury's Supermarkets Ltd. We respect your privacy. Accordingly we do not sell, rent or loan any identifiable information regarding our suppliers to any third party. Any information that you give us is held with the utmost care and security. It will not be used in ways to which you have not consented.

Use of information

Sainsbury's collects and uses limited personal information to operate the Sainsbury's ISupplier website and deliver the service. We will not collect any information about individuals, except where it is specifically and knowingly provided by them.

Additionally, we will keep details of non personal supplier information; examples of such information are:

Company Name

Address

Telephone number

Email address

Bank Account details

The information collected will be used by Sainsbury's to view e-Procurement and payment information that are being transacted between Sainsbury's; and its suppliers. This information will be used for audit purposes

By accessing the services of Sainsbury's and voluntarily providing us with the limited personal information we have asked for you consent to the collection and use of the information in accordance with this privacy statement.

'Cookies'.

ISupplier portal does not use non-persistent session cookies and only allows persistent session cookies for the purpose of to making it easier for you to navigate around our site. A session cookie expires when you close your browser.

An inactivity timeout session is set to 60 minutes. After 60 minutes you will be logged out and redirected to the login page.

Log Files

As is true of most Web sites, we gather certain information automatically and store it in log files. This information may include internet protocol (IP) addresses, browser type, referring/exit pages, operating system and date/time stamp.

Apache log files on the application/web servers contain information such as IP addresses, referring pages and date/time stamp.

We will use this information to analyze trends, to administer the site, to track how visitors interact with the application

Your rights

The data we hold about you should be processed lawfully and fairly. It should be accurate, relevant and not excessive. The information should, where necessary, be kept up to date and not retained for longer than is necessary. It should be kept securely to prevent unauthorised access by other people.

You always have access to the information we have about you. To review and update your contact information, log in using your I Supplier log in and update your contact information. See the online training information for full details. We encourage you to review your preferences regularly to keep the information current. You may also write to supplierqueries@sainsburys.co.uk to have the information changed or removed.

Security

Details are stored on our system and can only be accessed when you order using your unique username and password. I Supplier uses VeriSign SSL V3 encryption on all its pages this protects the confidentiality of your data. It is your responsibility not to share passwords.

Information Sharing and Disclosure

Sainsbury's may disclose your personal information when:

- 1 We have your express consent to share the information for a specified purpose.
- 2 We need to respond to court orders or other legal processes.

Changes to This Privacy Statement

We reserve the right to modify this privacy statement at any time, so please review it frequently. If we decide to change our privacy policy, we will post those changes to this privacy statement on the SID website.

Contact Us

If you have any questions regarding our privacy policy, please contact at the Data Protection Manager at 33 Holborn London EC1N 2HT.